

Payee \_\_\_\_\_ Amount \_\_\_\_\_ Needed by \_\_\_\_\_

Requested by \_\_\_\_\_ Date \_\_\_\_\_

Committee Chair \_\_\_\_\_

Approval \_\_\_\_\_ Date \_\_\_\_\_

Reason \_\_\_\_\_

**\* Please provide supporting documentation.**

\$0.00

**\* Provide approval from three Trustees if expense is budgeted and over \$500.**

**\* Identify appropriate category from the list below or payment may be delayed.**

### LOSRA Expense Categories

#### General Operations

_____ 10 Business Expenses	Office supplies, Postage, Garbage, Bank Exp
_____ 11 Computer-Fax-Phone-Copier	
_____ 12 CPA and Legal Fees	CPA, Legal Fees
_____ 13 Events	
_____ 14 Fertilizer	
_____ 15 Fireworks	
_____ 16 Insurance	
_____ 17 Newsletter	
_____ 18 Taxes-Sales Tax	
_____ 19 Wages including payroll taxes	Wages, Fed FICA, etc

#### LIEN RELEASES

#### Lake Maintenance

_____ Lake Consultant, Dam and Spillway	Dam and Spillway, Consultant, Water Patrol
_____ 21 Fish Sustainability	
_____ 22 Lake Treatment	
_____ security	

#### Property Maintenance

_____ 31 Building Maintenance including taxes	
_____ 32 Land security, locks, etc	
_____ 33 Major Capital Replacement/Repair	Replace Boiler, Stove, Frig
_____ 34 Land maintenance incl Porta Potties	
_____ 35 Utilities	Con Ed, DTE

#### LILY PAD SPRAY

#### PAVER STONE

#### SPECIAL DAM FUND